

## **REGULAR BOARD MEETING JULY 17, 2012**

A regular meeting of the Town Board of the Town of Elizabethtown, County of Essex, in the State of New York was held at the Town Hall, 7563 Court Street, Elizabethtown, N.Y. on the 17th day of July 2012.

PRESENT: Margaret Bartley- Supervisor  
Kenneth Fenimore- Councilperson  
Joseph Martin - Councilperson  
Ben Morris- Councilperson  
James Phillips- Councilperson  
Debra Brooks- Town Clerk

OTHERS PRESENT- Chelsea Merrihew, Bruce Pushee, Marsha Fenimore, Helen DeChant, Evelyn Hatch, Paul Pulsifer, Harry Gough, Dick Watson, Marcella Denton, Patricia Walsh, Elena Borstein, Meg Parker, Laura Benedict, Dave Reckahn.

Supervisor Bartley called the meeting to order at 7:00 PM.

RESOLUTION -134-12

**ACCEPT MINUTES FOR JUNE 19, 2012.**

On a motion of Councilperson Martin, seconded by Councilperson Phillips, the following resolution was

ADOPTED Ayes-5 Bartley, Fenimore, Martin, Morris, Phillips  
Nays-0

Resolved, that the minutes of June 19, 2012 be accepted.

RESOLUTION -135-12

**FILE COMMUNITACTIONS.**

On a motion of Supervisor Bartley, seconded by Councilperson Phillips, the following resolution was

ADOPTED Ayes-5 Bartley, Fenimore, Martin, Morris, Phillips  
Nays-0

Resolved, that all communications be filed.

**GUESTS-**

1. Meg Parker-submitted a report on the accomplishments and projects within Elizabethtown from the creating Healthy Places in Essex County.
2. Dave Reckahn-submitted a Proposal for a Forest Management Plan for the Town of Elizabethtown

## **DEPARTMENT REPORTS-**

1. Highway-could not attend meeting because of the storm last night. They are cleaning up the damages.
2. Water- also cleaning up from the storm. Working on the new meter project.
3. Code Officer- received two new building permits.
4. Planning- working on surveys for the Comprehensive Plan.
5. Youth-Summer program going well average in the 30's daily.
6. Golf-working on the irrigation for the new holes. They have two students employed thru ACAP working. The Quonset Hut has new a tenant. Gem cars

RESOLUTION -136-12

### **SALE OF GEM CARS**

On a motion of Supervisor Bartley, seconded by Councilperson Fenimore, the following resolution was

ADOPTED Ayes-5 Bartley, Fenimore, Martin, Morris, Phillips  
Nays-0

Resolved, that the Board has agreed to accept the offer of \$2,000.00 from George Huttig for the 2 Gem cars at Cobble Hill Golf Course.

## **OLD BUSINESS-**

1. Highway Roof repair bids- The Board has agreed to put out to bid the labor part of the highway roof repair.
2. Sewer district- Fenimore asked who is going to pay the bill we have from Barton and Loguidice since we received a letter from the DEC saying they were not paying without an itemized bill. She has sent a letter to Barton and Loguidice asking again for an itemized bill, and is waiting to here from them.

## **NEW BUSINESS-**

1. Resolution- Letter of agreement with ECH for new hire exams & tests.

RESOLUTION -137-12

### **AGREEMENT WITH ECH FOR EXAMS AND TESTS-**

On a motion of Councilperson Martin, seconded by Councilperson Phillips, the following resolution was

ADOPTED Ayes-5 Bartley, Fenimore, Martin, Morris, Phillips  
Nays-0

RESOLVED IT IS HERBY AGREED by and between Town of Elizabethtown and Elizabethtown Community Hospital ("Hospital") that the agreement between the parties for the period of June 15, 2012 to June 14, 2013 will cover the following physical services.

- DOT Physical Services and Non-medical Personnel Pre-employment Physicals at a rate of \$68.00 per employee. This includes a full physical exam.

- Urine drug screen, pre-employment, random and post-accident testing for employees at the rate of \$49.00.
- Breath Alcohol Testing as requested at the rate of \$25.00 per test.
- Physicals to be performed at the Elizabethtown Community Health Center.

2. Bids for Surplus 1998 Truck

RESOLUTION -138-12

**ACCEPT 1998 TRUCK BID-**

On a motion of Councilperson Martin, seconded by Councilperson Phillips, the following resolution was with a ROLL CALL VOTE

ADOPTED Ayes-5 Bartley, Fenimore, Martin, Morris, Phillips  
Nays-0

RESOLVED, that the Town Board has accepted the Bid of \$328.00 for the 1998 Ford Truck.

3. Data Backup System-Supervisor Bartley has checked into a data backup system for the Town and has gotten some information on the cost. She will check with other Towns to find out what they use and will be discussing this matter at another meeting.
4. Resolution to renew adoption of Standard Work Day-

RESOLUTION -139-12

**ADOPT STANDARD WORK DAY-**

On a motion of Councilperson Phillips, seconded by Supervisor Bartley, the following resolution was with a ROLL CALL VOTE

ADOPTED Ayes-4 Bartley, Martin, Morris, Phillips  
Nays- 0  
Obstain-1 Fenimore

**BE IT RESOLVED**, that the Town of Elizabethtown hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body.

Elected Officials					
Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Employer Record of Time worked (Y/N)	Days/Month (based on Record of Activities)

Town Supervisor	Margaret Bartley	6	01/01/2012 - 12/31/2013	N	20
Town Clerk / Tax Collector	Debra Brooks	6	01/01/2006 - 12/31/2009	N	19
Town Justice	Peter Frisbie	6	04/01/2006-12/31/2009	N	5
Town Board	Ben Morris	6	01/01/2008 - 12/31/2011	N	4
Town Board	Joseph Martin	6	01/01/2006 - 12/31/2009	N	9
Town Board	James Phillips	6	01/01/2012-12/31/2015	N	6
Highway Superintendent	Michael Drew	8	01/01/2012-12/31/2013		
Appointed Officials					
Deputy Highway Superintendent	Keith Denton	8	01/01/12-12/31/2012	Y	20
Water Superintendent	David Dickinson	8	01/01/2012-12/31/2012	Y	20

5. Resolution to accept Elizabethtown Benefit Fund-

RESOLUTION -140-12

**ACCEPT ELIZABETHTOWN BENEFIT FUND -**

On a motion of Councilperson Phillips, seconded by Supervisor Bartley, the following resolution was

ADOPTED Ayes-4 Bartley, Martin, Morris, Phillips  
Nays- 1 Fenimore

RESOLVED, That the Town Board accepts the Items on the list of the Benefit Fund a copy of which is in the Town Clerk's office.

Supervisor Bartley made a suggestion to change the August regular monthly meeting because she will be having surgery. After discussion it was agreed to leave the meeting as is and will be conducted by the Deputy Supervisor Joseph Martin if needed.

6. Garbage District meeting-There will be a workshop on July 26<sup>th</sup> to discuss the garbage district. Supervisor Bartley will put together some information together for the Board before the meeting.

**BOARD MEMBERS-**

1. Morris-would like to have the Highway Department work on different projects. He would like to get a list of project that could be worked on for the Town and prioritize it. He would also like to get an estimate for irrigation on the Town's soccer field on Noble Terrace.
2. Fenimore-asked about Brent Vosberg working. We have not heard from him. He also would like to address the smoking policy.

RESOLUTION 141-12

**APPROVAL OF TRANSFERS**

On a motion of Councilperson Fenimore, seconded by Councilperson Phillips the following resolution with a Roll Call Vote was

ADOPTED Ayes-5 Bartley, Martin, Morris, Phillips, Fenimore  
Nays- 0

Resolved, that the transfers for June be accepted.

RESOLUTION 142-12

**APPROVAL OF BILLS**

On a motion of Councilperson Morris, seconded by Supervisor Bartley, the following resolution was with a Roll Call Vote and after discussion-

ADOPTED Ayes-5 Bartley, Martin, Morris, Phillips, Fenimore  
Nays- 0

Resolved, that the bills be paid for the Abstract period 06/19/2012-07/17/2012: in the following amounts:

General Fund	\$100,521.66
Highway	\$20,850.13
Garbage	\$77.00
Lighting	\$716.03
Sidewalk District	\$0
Water District SW1	\$100.00
Water District SW3	<u>\$76,394.77</u>
TOTAL	\$198,675.59

RESOLUTION 143-12

**SUPERVISOR'S REPORT**

On a motion of Councilperson Martin, seconded by Councilperson Phillips the following resolution with a Roll Call Vote was

ADOPTED Ayes-5 Bartley, Martin, Morris, Phillips, Fenimore  
Nays- 0

Resolved, that the Supervisor's Reports for June be accepted.

Resolved, that the Town Board has approved amending the Golf Course Reserve Account.

On a motion of Councilperson Martin, seconded by Councilperson Morris the meeting was adjourned at 8:52 PM. All agreed.

Respectfully submitted,

Debra R. Brooks  
Town Clerk