

REGULAR BOARD MEETING

February 21, 2012

A regular meeting of the Town Board of the Town of Elizabethtown, County of Essex, in the State of New York was held at the Town Hall, 7563 Court Street, Elizabethtown, N.Y. on the 21st day of February 2012.

PRESENT: Margaret Bartley- Supervisor
Kenneth Fenimore- Councilperson
Joseph Martin - Councilperson
Ben Morris- Councilperson
James Phillips- Councilperson
Michael Drew- Highway Superintendent
Debra Brooks- Town Clerk
David Dickinson- Water Superintendent

OTHERS PRESENT- Chelsea Merrihew, Jim Goff, Rod Boula, Ron Testa, Judy Martin, Bruce Pushee, Evelyn Hatch, Janet Cross, , Patti Doyle, Sharon Gold, Lee Norton, P.J. Pulsifer, Sheri Amsel, Allison Buckley, Marsha Fenimore, Dr. Rob DeMuro, Elena Borstein, Nancy Wilson, John Hudson, Helen DeChant, Mary Lamb.

Supervisor Bartley called the meeting to order at 7:00 PM.

RESOLUTION -56-12

ACCEPT MINUTES FOR END OF YEAR DECEMBER 28, 2011.

On a motion of Councilperson Fenimore, seconded by Councilperson Martin, the following resolution was

ADOPTED Ayes-5 Bartley, Fenimore, Martin, Morris, Phillips
Nays-0

Resolved, that the minutes of December 28, 2011 be accepted.

RESOLUTION -57-12

ACCEPT MINUTES FOR ORGANIZATIONAL MEETING JANUARY 3, 2012.

On a motion of Councilperson Martin, seconded by Councilperson Phillips, the following resolution was

ADOPTED Ayes-5 Bartley, Fenimore, Martin, Morris, Phillips
Nays-0

Resolved, that the minutes of January 3, 2012 Organizational Meeting be accepted.

RESOLUTION -58-12

ACCEPT MINUTES FOR SPECIAL MEETING JANUARY 7, 2012.

On a motion of Councilperson Fenimore, seconded by Councilperson Martin, the following resolution was

ADOPTED Ayes-5 Bartley, Fenimore, Martin, Morris, Phillips
Nays-0

Resolved, that the minutes of January 7, 2012 Special Meeting be accepted.

RESOLUTION -59-12

ACCEPT MINUTES FOR JANUARY 17, 2012.

On a motion of Councilperson Fenimore, seconded by Councilperson Martin, the following resolution was

ADOPTED Ayes-5 Bartley, Fenimore, Martin, Morris, Phillips
Nays-0

Resolved, that the minutes of January 17, 2012 be accepted.

GUESTS-

1. Doyle Family was unable to attend but would like to donate to the Town a cloth map that has been hanging in the Town Hall. It was a map that was owned by their great grandfather who was at one time a Town Assessor. The Town is very thankful for this gift.
2. Rod Boula-gave an update on the progress of the Elizabethtown Community Hospital. They have added a cardiac rehab center. Starting an ambulance transport. They are operating in the Black. They have met their first step in Meaningful Use Standards. They have a acquired new property near the Hospital and are working on the Smith House for possible purchase.
3. Jim Goff-talked about the Leadville mountain bike race that will be held on June 17, 2012 and hoping to use the Blueberry Hill Trail system and how it would affect the trails and the highways for the Town of Elizabethtown.

RESOLUTION -60 -12

FILE LETTERS

On a motion of Supervisor Bartley, seconded by Councilperson Martin, the following resolution was

ADOPTED Ayes-5 Bartley, Fenimore, Martin, Morris, Phillips
Nays-0

Resolved, that the letters be filed in the Town Hall.

Supervisor Bartley wanted to let the public know that there is a new law that requires the town to put certain information on their websites. As soon as we are able to access the site the information will be posted.

DEPARTMENT REPORTS –

1. Highway-received their new truck and have had a reduction of 30% with the cleaning service for the highway's uniforms. The new sander is working well.
2. Water-Dave Dickinson has reported that he is up to date on all reports. They will be flushing and repairing hydrants on March 15th. Will also be checking flow and pressure. There might be some sediment in the water during the flushing. Dave has no recommendation for a deputy yet.
3. Code Officer-John Hudson is working on computerizing all information. Gave his January report and working on a spread sheet for permits.

4. Planning Board-Bruce Pushee reported that they Planning Board reviewed the paperwork concerning the sale of the Marvin property to the hospital and signed the paperwork. Thank Jessica Beuhler for doing a great job with the Healthy Community. Evelyn Hatch was appointed as Vice Chair. Elena Borstein talked about the RFP's and they interviewed top three and decided on going with Community Planning and Environmental Association.

RESOLUTION -61 -12

HIRE COMPANY FOR COMPREHENSIVE PLAN

On a motion of Councilperson Fenimore, seconded by Councilperson Morris, the following resolution was with a ROLL CALL VOTE

ADOPTED Ayes-5 Bartley, Fenimore, Martin, Morris, Phillips
Nays-0

Resolved, that the Town Board has approved the hiring of Community Planning and Environmental Association for advising the Planning Board with the Comprehensive Plan.

RESOLUTION -62 -12

CREATE LINES IN THE BUDGET FOR GRANT MONEY FOR COMPREHENSIVE GRANT

On a motion of Councilperson Fenimore, seconded by Councilperson Martin, the following resolution was with a ROLL CALL VOTE

ADOPTED Ayes-5 Bartley, Fenimore, Martin, Morris, Phillips
Nays-0

Resolved, that the Town Board has approved amending the 2012 budget by adding two lines for the grant money for the comprehensive plan.

RESOLUTION -63 -12

PRESS RELEASE FOR STEERING COMMITTEE

On a motion of Councilperson Fenimore, seconded by Councilperson Phillips, the following resolution was

ADOPTED Ayes-5 Bartley, Fenimore, Martin, Morris, Phillips
Nays-0

Resolved, that the Town Board has agreed to submit a press release to let the public know that they are looking to form a steering committee to help with the Comprehensive Plan.

5. ZBA- Ron Testa reported at their monthly meeting they accepted the three new members and the next meeting is April 12th 2012.
6. Youth-PJ Pulsifer reported they just finished a very successful basketball season and would like to thank all the coaches there were about 50-55 kids who participated. They went to the YMCA this was a great success. Baseball season is coming up. Planning at the County level. There is a possibility of combining Towns who have few numbers. They are also in the planning stages of the summer program.

7. Golf-Supervisor Bartley and Councilperson Phillips toured the two new holes today that are not done yet. At the workshop they were discussed and there will have to another workshop to discuss the project further.

Allison Buckley needs to know about signs. This is going along with the Healthy living Grant through Jessica Beuhler. They need to have a decision soon because of the time sensitivity. The ZBA has to approve the signs on some of the properties. The Board has given permission for them to order signs.

OLD BUSINESS

1. Leadville Mountain Bike Race

RESOLUTION -64 -12

PERMISSION TO USE BLUEBERRY TRAIL SYSTEM FOR RACE

On a motion of Councilperson Fenimore, seconded by Councilperson Phillips, the following resolution was a ROLL CALL VOTE

ADOPTED Ayes-5 Bartley, Fenimore, Martin, Morris, Phillips
Nays-0

Resolved, that the Town Board has agreed allow the Leadville Bike Race to use the Blueberry Hill Trail System in June.

2. Dog Control Officer appointment

RESOLUTION -65 -12

APPOINT DOG CONTROL OFFICER

On a motion of Councilperson Martin, seconded by Councilperson Morris, the following resolution was

ADOPTED Ayes-5 Bartley, Fenimore, Martin, Morris, Phillips
Nays-0

Resolved, that the Town Board has agreed to appoint Bernard Duso as Dog Control Officer at the present salary rate.

Bernard Duso will be keeping a log book and there will be an enumeration in April.

3. Water Superintendent Salary

RESOLUTION -66 -12

WATER SUPERINTENDENT SALARY

On a motion of Councilperson Phillips, seconded by Councilperson Morris, the following resolution was

ADOPTED Ayes-4 Bartley, Martin, Morris, Phillips
Nays-0
Obstain-1 Fenimore

Resolved, that the Town Board has agreed to a Salary of \$7,500.00 as is stated in the 2012 Budget.

4. Sewer updates-Easements- Supervisor Bartley will be meeting with our engineers and attorneys. They will be drafting the easements. There will be a meeting held at the end of March for all who will need to sign the easements.

There will be a notary present. This is the last of things necessary to be shovel ready for the project.

5. BAN loan to finish Sewer planning- in August 2010 there was a resolution approving a BAN to get loan to pay for this project. We will wait to see how much is needed for the easements and borrow accordingly.
6. Uniform pricing for Highway Dept.-covered under highway report
7. ZBA-appointments have been made

NEW BUSINESS-

1. Website & public notice requirements-as soon as we have access to website we will put up this info.
2. Water billing-will be done in April

RESOLUTION -67 -12

CHANGE WATER READING & BILLING

On a motion of Councilperson Martin, seconded by Councilperson Phillips, the following resolution was

ADOPTED Ayes-5 Bartley, Martin, Morris, Phillips, Fenimore
Nays-0

Resolved, that the Town Board has agreed to change the water reading to once a year and billing will be able to be paid in 4 payments. The program will come from the county for free.

3. 2012 Golf Course Memberships-

RESOLUTION -68 -12

COBBLE HILL GOLF COURSE FEES FOR 2012

On a motion of Councilperson Fenimore, seconded by Councilperson Martin, the following resolution was with a ROLL CALL VOTE

ADOPTED Ayes-5 Bartley, Martin, Morris, Phillips, Fenimore
Nays-0

Resolved, that the Town Board has agreed to the following fee schedule for the Cobble Hill Golf Course for the 2012 year.

Special membership prices for non-residents until May 31, 2012

MEMBERSHIPS

All season Price	March 1-May 31 / after June 1	
Elizabethtown Residents	NON-RESIDENTS	
Single - \$ 275	Single - \$300 /	\$360
Couple - \$ 380	Couple - \$400 /	\$455
Family - \$ 425	Family - \$450 /	\$500

Current ELCS Students 12 and older - \$75.00 per year
ELCS Alumni/ College Students - \$100.00 per year

GREEN FEES

\$ 15.00 - 18 Holes

\$ 12.00 – 9 Holes: evening rate after 6pm

RESOLUTION -69 -12

COBBLE HILL GOLF COURSE SPECIAL EVENTS

On a motion of Councilperson Fenimore, seconded by Councilperson Morris, the following resolution was

ADOPTED Ayes-5 Bartley, Martin, Morris, Phillips, Fenimore
Nays-0

Resolved, that the Town Board has agreed to allow Bruce to try to set up special events like pitch and putt nights.

4. Transfer Station (dump)-The Lewis Town Board has decided that they do not want to accept C&D (construction and demolition) and raise the cost of disposing of other items.

RESOLUTION -70-12

NEW TRANSFER STATION RATES

On a motion of Councilperson Fenimore, seconded by Councilperson Martin, the following resolution was with a ROLL CALL VOTE

ADOPTED Ayes-5 Bartley, Martin, Morris, Phillips, Fenimore
Nays-0

Resolved, that the Town Board has agreed to the following rate schedule for the transfer station in Lewis.

PUNCH CARD PRICE SCHEDULE

ITEMS BELOW ARE CHARGED AT \$5.00 EACH

Kitchen chairs, wooden file cabinets (2-drawer), sinks, toilets, microwaves, televisions, miscellaneous items.

ITEMS BELOW ARE CHARGED AT \$10.00 EACH

Mattress, box springs, sofa couch, sofa chair, wooden desks, wooden file cabinet (4 drawers), tubs, rolls of carpet, bedroom dressers, dining room tables .

LARGE APPLIANCES - \$ 20.00 EACH

Freezers, refrigerators, air conditioners.

In order to dispose of large appliances that have refrigerant in the Town metal recycling bin, there must be a tag that reflects that the refrigerant has been removed by a certified

person. The cost of \$20 will take care of that process. Please do NOT leave any appliance that the refrigerant has been removed by the owner. If you wish to use the metal bin for a large appliance with refrigerant, you must advise the Town attendant and provide them a \$20 punch card.

TIRES

13" AND 14" \$ 3.00

15" and 16" \$ 4.00

17" to 24" \$ 5.00

TRACTOR AND SKIDDER TIRES \$20.00

5. Updated Emergency Plan-the County is waiting for the updated from the Town. This is being worked on.
6. Doc Lopez "Run for Hope" March 17-just a reminder.
7. New copier machine-

RESOLUTION -71-12

PURCHASE A NEW COPIER

On a motion of Councilperson Martin, seconded by Councilperson Phillips, the following resolution was with a ROLL CALL VOTE

ADOPTED Ayes-5 Bartley, Martin, Morris, Phillips, Fenimore
Nays-0

Resolved, that the Town Board has agreed to purchase a new copier for the Town Hall.

8. Town Credit Card-

RESOLUTION -72 -12

TOWN CREDIT CARD

On a motion of Councilperson Fenimore, seconded by Councilperson Morris, the following resolution was with a ROLL CALL VOTE

ADOPTED Ayes-5 Bartley, Martin, Morris, Phillips, Fenimore
Nays-0

Resolved, that the Town Board has agreed to acquire a new credit card for the Town of Elizabethtown. See attached resolution.

8. Elizabethtown Benefit Fund-

RESOLUTION -73 -12

TOWN BOARD EXCEPTS ITEMS DONATED TO TOWN

On a motion of Councilperson Martin, seconded by Councilperson Morris, the following resolution was with a ROLL CALL VOTE

ADOPTED Ayes-5 Bartley, Martin, Morris, Phillips, Fenimore
Nays-0

Resolved, that the Town Board has agreed to accept the \$1,425.00 worth of items donated to the Town from the Elizabethtown Benefit Fund. A list of these items can be found in the Town Clerk's office.

PUBLIC COMMENTS-

1. Allison Buckley spoke about establishing a Parks and Trails committee or advisory group. And about putting in a parking area at the Blueberry Hill Trail on Lord Road.

BOARD MEMBER'S COMMENTS-

1. Fenimore-asked about the News letter that was published in the Valley News. Bartley said that it has been changed and it is written by her. He would also like to possibly have meetings in the evening so the public can attend. Would also suggest that the skating rink building be shut down. Not a good season for skating. He would also like to have the highway garage roof possible put out for bid again. He would also like to have a copy of the letters sent to Mary Sue Wolson. And he would like to have a list of the names of the people who are on the citizen's groups.

RESOLUTION -74-12

APPROVAL OF BILLS

On a motion of Councilperson Martin, seconded by Councilperson Phillips, the following resolution was with a ROLL CALL Vote

ADOPTED Ayes-5 Bartley, Fenimore, Martin, Morris, Phillips
Nays-0

Resolved, that the Town Board approves all bills.

The Supervisor's report is normally a financial report but this meeting she would like to give a narrative report. She has had smoke and carbon monoxide detectors put up in the Town Hall. The prisoners have been cleaning out the basement. She has also applied for the Records Management grant.

Councilman Fenimore believes that it is imperative that the Supervisor's Report be financial report and when can we anticipate receiving it. Supervisor Bartley said that the books were not closed in December and as soon as the books are balanced April will be printing the report.

With no further business Supervisor Bartley made a motion to adjourn the meeting at 9:37 PM.

Respectfully Submitted

Debra Brooks
Town Clerk