

## **REGULAR BOARD MEETING AUGUST 22, 2012**

A regular meeting of the Town Board of the Town of Elizabethtown, County of Essex, in the State of New York was held at the Town Hall, 7563 Court Street, Elizabethtown, N.Y. on the 22nd day of August 2012.

PRESENT: Joseph Martin - Councilperson  
Ben Morris- Councilperson  
James Phillips- Councilperson  
Debra Brooks- Town Clerk  
Michael Drew- Highway Superintendent  
ABSENT: Margaret Bartley- Supervisor (medical reasons)  
Kenneth Fenimore- Councilperson

OTHERS PRESENT- Chelsea Merrihew, Bruce Pushee, Marsha Fenimore, Helen DeChant, Evelyn Hatch, Dick and Joan Watson, Marcella Denton, Patricia Walsh, Elena Borstein, Ron Testa, Mal Hackett, Delia Thompson, George Salg.

Deputy Supervisor Martin called the meeting to order at 7:00 PM.

RESOLUTION -134-12

**ACCEPT MINUTES FOR JULY 17, 2012.**

On a motion of Councilperson Phillips, seconded by Councilperson Morris, the following resolution was

ADOPTED Ayes-3 Martin, Morris, Phillips  
Nays-0

Resolved, that the minutes of July 17, 2012 be accepted.

RESOLUTION -135-12

**FILE COMMUNITACTIONS.**

On a motion of Councilman Morris, seconded by Councilperson Phillips, the following resolution was

ADOPTED Ayes-3 Martin, Morris, Phillips  
Nays-0

Resolved, that all communications be filed.

**DEPARTMENT REPORTS-**

1. Highway-paving Megsville Rd. and Cobble Hill Rd. Will be needing sand for winter.

RESOLUTION -136-12

**BIDS FOR TAMDEM AXLE TRUCK FOR HIGHWAY.**

On a motion of Councilman Martin, seconded by Councilperson Phillips, the following resolution was

ADOPTED Ayes-3 Martin, Morris, Phillips

Nays-0

Resolved, that the Board agrees to accept sealed bids for a New 2013 Tandem Axle Truck with Snow Plow Equipment and Multi-purpose Dump Body for the highway.

2. Code Officer-1 new permit application from the SPCA.
3. Planning and ZBA- discussed the comprehensive plan and reviewed a variance from Hospital for parking and turned it over to the ZBA for further review.
4. Youth-Summer program over.
5. Golf Course working on new holes and there will be a tournament this weekend.

**OLD BUSINESS-**

1. Resolution: AES-water meter project

RESOLUTION -137-12

**ACCEPT AES BID FOR WATER METER PROJECT.**

On a motion of Councilman Martin, seconded by Councilperson Phillips, the following resolution was with a ROLL CALL VOTE-

ADOPTED Ayes-3 Martin, Morris, Phillips  
Nays-0

Resolved, that the Board agrees to accept The Bid from AES for the water meter project. A copy of the Bid is filed in the Town Clerk's office.

2. Resolution: to surplus electronic office equipment

RESOLUTION -138-12

**SURPLUS/BROKEN ELECTRONIC EQUIPMENT.**

On a motion of Councilman Morris, seconded by Councilperson Phillips, the following resolution was

ADOPTED Ayes-3 Martin, Morris, Phillips  
Nays-0

Resolved, that the Board agrees to declare surplus the following list of broken electronic office equipment:

1. 2 Sets of Harman/Kodan speakers (Not working)
2. 1 Galaxy Desk Fan -Town Property No. 266 (Broken)
3. Dell Monitor Model # D1025TM (Not working)
4. 2 Compaq S710 Monitors Model #PE1123 (Not working)
5. Remington Manual Typewriter -Town Property No. 307 (Broken)
6. Dell Monitor Model #M780
7. All Keyboards and computer mice

8. Brother Electronic Typewriter (ribbon not made)
9. Trinitron PVM-1380 TV

**NEW BUSINESS-**

1. 2013 Budget Calendar-workshops will need to be set up.
2. Resolution: Stream debris cleanup

RESOLUTION -139-12

**STREAM DEBRIS CLEANUP.**

On a motion of Councilman Morris, seconded by Councilperson Phillips, the following resolution was

TABLED      Ayes-3              Martin, Morris, Phillips  
                 Nays-0

Resolved, that the Board agrees to table the resolution to contract with the County until further information can be obtained.

3. Town Auditor position vacant -

RESOLUTION -140-12

**CATHY PERSONS AS TOWN AUDITOR.**

On a motion of Councilman Phillips, seconded by Councilperson Morris, the following resolution was

ADOPTED      Ayes-3              Martin, Morris, Phillips  
                 Nays-0

Resolved, that the Board agrees to hire Cathy Persons to fill the vacant auditors position at an hourly rate of \$25.00.

4. Resolution: Shared services with ELCS

RESOLUTION -141-12

**START RESEARCHING SHARED SERVICES WITH ELCS.**

On a motion of Councilman Morris, seconded by Councilperson Phillips, the following resolution was

TABLED      Ayes-3              Martin, Morris, Phillips  
                 Nays-0

Resolved, that the Board agrees to start researching the possibility of sharing services with the Elizabethtown-Lewis Central School District.

5. Fire Dept. Building- is in process of talks about transferring the ownership of the Town's building to the Fire Department.

The sign that was given to the Town about Ticks and Lyme Disease will be placed at the Footbridge.

**BOARD MEMBERS-**

1. Morris-feels that the board should start working on what's going on with the sewer project sooner rather than later. The rest of the Board does agree.

**PUBLIC COMMENT-**

1. Delia Thompson would like to know if the Garden Club may plant a tree in Elizabeth Lawrence's name in the Town Park?

RESOLUTION -142-12

**PLANT A TREE IN THE PARK IN ELIZABETH LAWRENCE'S MEMORY.**

On a motion of Councilman Martin, seconded by Councilperson Phillips, the following resolution was

ADOPTED Ayes-3 Martin, Morris, Phillips  
Nays-0

Resolved, that the Board agrees to allow the Essex County Adirondack Garden Club to plant a tree in the Park in Memory of Elizabeth Lawrence.

2. Marsha Fenimore asked about the auditor's position as to what her job will be. The Board said she would be bank reconciliations.

RESOLUTION 143-12

**APPROVAL OF TRANSFERS**

On a motion of Councilperson Morris, seconded by Councilperson Phillips the following resolution with a Roll Call Vote was

ADOPTED Ayes-3 Martin, Morris, Phillips  
Nays- 0

Resolved, that the transfers for July be accepted.

RESOLUTION 144-12

**APPROVAL OF BILLS**

On a motion of Councilperson Phillips, seconded by Councilperson Martin, the following resolution was with a Roll Call Vote a

ADOPTED Ayes-3 Martin, Morris, Phillips  
Nays- 0

Resolved, that the bills be paid for the Abstract period 07/30/2012-08/29/2012: in the following amounts:

General Fund	\$47,188.32
Highway	\$3,862.78
Garbage	\$491.00
Lighting	\$3,556.53
Sidewalk District	\$0
Water District SW1	\$75.00
Water District SW3	<u>\$745.55</u>
TOTAL	\$55,919.18

On a motion of Councilperson Martin, seconded by Councilperson Morris the meeting was adjourned at 8:52 PM. All agreed.

Respectfully submitted,

Debra R. Brooks  
Town Clerk